Title of the Briefing (Arial, 32-point)

Subtitle of Briefing if required (Arial, 24-point)

NOTE: Update the action officer contact information and the "As of:" date of the briefing.

Title (Arial, 32-point)

SUBTITLE (Arial, 28-point)

- **MAIN BULLETS (Arial, 24-point)**
  - **SUB-BULLETS (Arial, 18-point)**
  - **Use bold, black font for titles, subtitles, and bullets**
    - **Any sub-sub-bullets should be no smaller than Arial, 16-point**
  - **The USAREUR logo is in the upper-left corner**
  - **Update the footer in the "*Slide Master*" with all of the following:**
    - **The action officer contact information on the middle-right (for example, Mr. Smith, RDD, ODCS, G3/5/7, Mil: 537-1234, joe.smith.civ@mail.mil) in Arial, 9-point, italic**
    - **The "As of: date" with the applicable date (for example, 2 Apr 16) in Arial, 9-point, bold**
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Title (Arial, 32-point)

SUBTITLE (Arial, 28-point)

- **MAIN BULLETS (Arial, 24-point)**
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